



Michael J. Hill, Superintendent  
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Traverse Bay Area Intermediate School District  
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[www.tbaisd.k12.mi.us](http://www.tbaisd.k12.mi.us)

## PROFESSIONAL POSITION

May 21, 2009

09-06

**POSITION:** Public Safety/Protective Services Instructor

**EFFECTIVE DATE:** September, 2009

**LOCATION:** TBAISD Career-Tech Center

**CIRCUMSTANCES:** Due to instructor resignation

**EMPLOYMENT TERMS:** Shall be part of the professional contract, subject to modification of work day.

**SALARY and BENEFITS:** Based on Qualifications

**REPORTS TO:** Director/Principal-Career-Tech Center

**EVALUATION:** By principal or designee.

### QUALIFICATIONS:

- Preferred or ability to obtain a valid Michigan Teaching Certificate in a related field.
- Preferred or ability to obtain an occupational endorsement in a related field.
- Minimum of 3 years teaching experience (desired)
- Bachelor's Degree (desired) with a major in field related to Public Safety/Protective Services.
- Minimum of 4 Years experience in Law Enforcement, Fire Fighting, and/or Emergency Medical Technician.
- Experience and ability in working with high school students of all ability levels.
- Ability to work as a team with other career and technical education instructors.
- Ability to develop and foster successful relationships with local public safety advisors/officials.

### RESPONSIBILITIES:

1. Successfully develop the Public Safety/Protective Services curriculum based on law enforcement, firefighting, and emergency medical technician job titles.
2. Plan appropriately and effectively for instruction including participating in PLCs and co-teaching with academic specialists.
3. Maintain a positive climate for teaching and learning.

4. Demonstrate appropriate classroom management.
5. Effectively and efficiently direct the student learning process.
6. Organize and maintain a business advisory board.
7. Maintain status as a 'Highly Qualified Teacher' under No Child Left Behind legislation.
8. Organize instructional activities that complement and enhance the learning process.
9. Interact positively and appropriately with students, parents, and other staff members.
10. Monitor effectively student progress and instructional effectiveness.
11. Maintain teacher certification and qualifications.
12. Attend professional development activities.
13. Successfully meet annual Program Standards for the Career-Tech Center
14. Adhere and follow all TBAISD policies and procedures.
15. Recommend students to the CTC Placement Department for employment and/or placement activities.
16. Coordinate articulation agreements with two and four year universities.
17. Actively involve students in clubs and organizations. (ie: Skills-USA)
18. Develop and maintain a vision for the Public Safety/Protective Services Program.
19. Successful develop, monitor, and follow all issues pertaining to student liability.
20. Stay current with industry needs, trends, and relative issues.
21. Successfully integrate academic standards and benchmarks into the curriculum.
22. Successfully market the program to local school districts.
23. Ability to successfully maintain program budget.
24. Willingness to maintain professional license and remain active in the public safety field.
25. Knowledgeable in the area of homeland security initiatives.
26. Willingness to research and write grants pertaining to the Public Safety program.
27. Other duties as assigned by CTC Administration.

Anyone interested in this position should apply directly on-line at [www.tbaisd.k12.mi.us](http://www.tbaisd.k12.mi.us) under employment opportunities. Applicants applying on-line can include as an attachment their cover letter, resume and transcripts. Posting deadline – June 2, 2009. (deadline extended)

C: Bulletin Boards at:

TBA Administration Building (2)  
TBA Career-Tech Center  
Adult Work Center  
Michigan Works  
Admin East  
Traverse Heights

Oak Park  
New Campus  
TBAEA

Saginaw News/Grand Rapids  
Record Eagle

NOTICE OF NONDISCRIMINATION POLICY

It is the policy of the Traverse Bay Area Intermediate School District that no person shall, on the basis of race, color, national origin, creed or ancestry, political belief, sex, disability, handicap, religion, age, height, weight, or marital status be excluded from participation in, denied the benefits of, or be subjected to discrimination under any program or activity and in employment.